



Base Bulletin

Vandenberg AFB, CA 93437-0759



27 April 2005

No. 17

The Base Bulletin is published each Wednesday (except holidays). Send proposed bulletin items to Base Publishing Management (30SCS/SCBP) via e-mail to [Vandenberg Publishing](#) or fax to 606-6614 by COB Monday (the preceding Friday if a holiday occurs on Monday or Tuesday). Be sure to include your name, office symbol, and office phone number. Remember to include your home phone number for personal items. Your items will run for two consecutive weeks, and may be resubmitted one week after the last date it was published. Bulletins are valid for 90 days unless rescinded or superseded. **Note:** Include a copy of the 30 SW Form 400 if applicable. All personal requests to advertise rental properties must be cleared through the Housing Office.

SECTION I — ADMINISTRATIVE DUTIES

Duty Chaplain: Duty phone, 606-5773. After hours, 606-9961.

Safety Hazard: Dial 605-SAFE.

SECTION II — OFFICIAL

1. Team Vandenberg:

a. Retirement Ceremony: The professionals of the 30th Contracting Office cordially invite you to attend a retirement ceremony honoring Ms. Lynne Deloriea on Thursday, 28 Apr 05 at 1000 in the LCG Conference Room (Bldg 7015, 2nd floor), Vandenberg Air Force Base, CA. Dress is uniform of the day or business attire. A luncheon will immediately follow the ceremony. Please contact Ms. Donna Chesher at 5-0490 for more information. (30 CONS/LGCZH)

b. Retirement Ceremony: Major James C. Porter, 381st Training Support Squadron, Commander, cordially invites you to attend a retirement ceremony honoring Technical Sergeant Joseph K. Fraats, 381st Training Support Squadron, Faculty Development Flight, on Friday, 29 Apr 05 at 1300 in the 381st Training Group Auditorium, Building 8290, 1472 Nevada Avenue, Vandenberg AFB, CA. Dress is uniform of the day or business attire. Cake and refreshments to follow the ceremony. Please RSVP by 28 Apr 05 to Ms. Deborah Johnson at ext. 5-0584. (381 TRSS/TSF)

c. Joint Pacific Area Scheduling Office (JPASO) Scheduling Conference: The next quarterly JPASO Scheduling Conference is Thursday, 05 May 05 at 1000 in the WROCC auditorium (Bldg 7025). There are several range scheduling briefings planned with presentations by JPASO Pacific area range representatives including PMRF Barking Sands HI, Naval Air Point Mugu CA, 22 Space Operations Squadron, Peterson AFB CO, Reagan Test Site U.S. Army Kwajalein Atoll and others discussing range instrumentation, maintenance, operations schedules and related topics including a special briefing on the new GMD (Ground-based Midcourse Defense operations), Vandenberg AFB CA. This is in response to the Defense Department plans to deploy a set of initial missile defense capabilities. Contact Gordon Maness at 6-8985 for more details. (2 ROPS/DOUS)

d. Legal Assistance Cancelled: Legal Assistance hours will not be held Friday, 6 May 05. For emergencies, call the on-call JAG at 588-2822. (30 SW/JA)

e. Retirement Ceremony: Lieutenant Colonel Catherine M. Perro, 533d Training Squadron, Commander, cordially invites you to attend a retirement ceremony honoring Technical Sergeant Michael R. Barlow, NCOIC 533d Training Squadron Echo Flight, on Friday, 13 May 05 at 0930 in the Warrior Room at the Pacific Coast Club, Vandenberg Air Force Base, CA. Dress is uniform of the day or business attire. Cake and refreshments to follow the ceremony. Please RSVP by 6 May 05 to Capt Beaver at 6-1542 ext 3214 or SSgt Magdaleno at 6-1542 ext 3205. (533 TRS/DOE)

f. Retirement Ceremony: An official retirement ceremony will be held in honor of Mr. Domingo Zavala celebrating 41 years of federal service. The ceremony will be 3 Jun 05 at 1000 at the Base Theater. There will be a cake and punch reception in the theater lobby immediately following the ceremony. POC: Lana Davenport, ext 6-2330. (30 CES/CEOEC)

TEAM VANDENBERG

g. Retirement BBQ: A retirement BBQ will be held in honor of Mr. Domingo Zavala on 3 Jun 05 at 1300 at Cocheo Park. Cost of BBQ is \$7.50 per person (tri-tip, potato salad, beans, garlic bread, and soda). RSVP and ticket purchase from Service Contracts Section, 30 CES/CEOEC, no later than 16 May 05. Sign-up and pre-purchase tickets required. No tickets will be sold at the event. If you would like to make an individual presentation to Mr. Zavala at the BBQ, please let Ms. Apilado know when you RSVP so we can allow time in the presentation schedule. POC: Sony Apilado at ext 6-2330.

h. Quarterly Award Winners: The 30th Medical Group proudly recognizes their Quarterly Award Winners for Jan-Mar 2005: Capt Soo A. Sohn, CGO, 30 MDSS; MSgt David Nowinsky, SNCO, 30 MDSS; SSgt Misty L. Delisle, NCO, 30 MDOS; SrA Janet Mendibles, Amn, 30 MDSS; Ms. Sherry R. Raymundo, Civilian Cat II, 30 MDSS; Mr. Calvin R. Long, Civilian Cat I, 30 MDSS. (30 MDG/SGSO)

i. Quarterly Award Winners: The 30th Operations Group proudly recognizes their Quarterly Award Winners for Jan—Mar 2005: Capt Steve Katsaris, CGO, 76 HF; SMSgt Tenita Williams, SNCO, 30 SCS; SSgt Alex Wilkerson, NCO, 30 SCS; SrA Jacob Beck, Amn, 30 SCS; Mr. Leonard Wells, Civilian Cat II, 30 WS; Ms. Veronica Paschke, Civilian Cat I, 30 SCS; 1Lt Fernando Zapata, Outstanding Performer, 76 HF. (30 OG/CCX)

j. Alabama Air National Guard Part-Time Vacancies: Are you planning Palace Chase, Palace Front, or separating from active duty? Would you like to continue receiving most of your active duty benefits and have a great part-time job? The Alabama Air National Guard units in Montgomery have several part-time vacancies. Please contact [MSgt Vonsetta Roberts](#) DSN 358-9191, commercial 334-394-7191, or 1-800-368-4481, or [SSgt David Coram](#) at DSN 358-9190, commercial 334-394-7190.

k. Military Equal Opportunity (MEO): The Equal Opportunity and Treatment (EOT) complaint process is a means for military members, their families, and military retirees to present allegations of unlawful discrimination and sexual harassment to the offending party, someone in a position of authority, or both. When appropriate, complainants should be encouraged to resolve complaints informally before filing formal complaints within supervisory and chain of command channels. For more detailed information contact the 30th Space Wing MEO office at 6-0370. (30 SW/ME)

l. Airmen Against Drunk Driving (AADD): Call us, we'll be your wingman! Call AADD at 605-AADD/606-AADD for a free and anonymous ride home Thursday—Sunday, 1700—0500. To volunteer as a driver, contact [SrA David Brown](#) at 6-8483. (533 TRS/DOB)

2. 30th Space Communications Squadron: (30 SCS)

a. 30 SW Supplement to AFI 10-248 Available: [AFI 10-248 30SWSUP1, Fitness Program \(PA\)](#) dated 20 Apr 05 is posted and available in the Air Force Electronic Publications Library and the [VEPDL](#). (30 SCS/SCBP)

b. 30 SW Instruction 10-119 Available: [30 SWI 10-119, Western Range Emergency Procedure Responsibilities](#) dated 31 Mar 05 is posted and available in the Air Force Electronic Publications Library and the [VEPDL](#). (30SCS SCBP, 6-7892/4)

c. 30 SW Pamphlet 32-2 Available: 30 SWPAM 32-2, Unaccompanied Housing Management dated 31 Mar 2005 is officially posted. It can be obtained from the office of primary responsibility, 30 MSG/CCH.

d. Attention Telephone Control Officers: Review [AFI 33-219](#) and be familiar with all of the Telecommunication Monitoring and Assessment Program (TMAP) requirements. Did you know that if you issue a cellular telephone to an individual, a "Consent to Monitoring" memo must be signed by the user and retained until six months after the device is returned? For more information, contact the Wing Information Assurance Office at 5-5087. (30 SCS/SCBI)

e. Electronic Records Management (ERM) Solution, Version 5.1—"Using Existing Resources": Base Records Management has recently updated its [VAFB RM Homepage](#) on the MILNET to reflect the new Air Force policy for managing E-records. Air Force bases and agencies are required to implement this ERM solution NLT 31 May 05 and everyone with an AFRIMS account must be briefed/trained on the new policy by 31 May 05. (30 SCS/SCBR, 6-4212)

f. Records Management Training For All: Effective immediately, there will be only one training presentation for RM personnel (FARM, COR, and RC) on Vandenberg AFB but with three separate RM quizzes upon completion of training. RM training can be completed either by classroom or computer based instruction. Checkout the following website for review [Records Management Training](#). (30 SCS/SCBR)

3. Military Personnel Flight (MPF): (30 MSS/DPMP)

a. MPF Closure: In order to facilitate the second phase of the MPF renovation, the following offices will be closed to customers Mon-Thurs 25—28 Apr 05, except for prescheduled appointments: Promotions/Special Actions, Evaluations, Reenlistments/Extensions, Awards/Decorations, Personnel Systems Management, Employment, Retirements/Separations and Outbound Assignments. [Customer Service](#)

and the Personnel Readiness Function will remain open. Please complete any actions you may need through these offices prior to or after the scheduled closure. Emergency queries during the closure may be called in to DSN 276-2276 or e-mail [30 MSS/DPM](mailto:30MSS/DPM). Thank you in advance for your understanding. (30 MSS/DPM)

b. Interested In Going TDY? The MPF's Personnel Readiness Function is looking for volunteers, in the rank of E-5 and below, to go TDY for approx 120 days working as a Third Country National (TCN) Escort. We are trying to fill 15 taskings for the AEF 7 cycle. The benefits include traveling to another country and receiving a tax- free reenlistment bonus if you are eligible for reenlistment during that time. All TDY tasking is on a first-come, first-served basis. Eligibility criteria are as follows: must not be obligated to fulfill an AEF requirement for your current AFSC and must remain eligible to support this tasking for the entire AEF cycle. Must have a Secret or Interim Secret Clearance. Must be an E-5 or below. Must have your commander's approval in writing to be eligible to volunteer for TCN Escort deployments. For more information, please contact TSgt Leduc at 6-7574. (30 MSS/DPMDX)

c. Weekly Update: For the most current Personnel information, check out the [MPF Weekly](#) on the MPF Intranet website. (30 MSS/DPM)

4. Civilian Personnel Flight: (30 MSS/DPCE)

Voluntary Leave Transfer Program: Three Vandenberg AFB employees are currently in need of donated leave: Joy M. Tellier (30 CES/CECE), Christine Holly-Vickers (30 SW/JA) and Fidel G. Terrones (30 CES/CEOIE). Employees in need of assistance Air Force-wide include: Lori Anderson, Peterson AFB; Rebecca Barner, Linda Solomon, Carol Vilcek, Harry Haas, Kenneth Pearce, and Daniel Romero, AF Academy; Melvin Gaither, Cannon AFB; Julie Martin, Dyess AFB; Eloise Pena-Randolph, and D'Sitra Scott, Willow Grove; Emily Knecht, Dobbins AFB; Barbara Holley, Pittsburgh; Don Cook, and Donnette Dixon, Robins AFB; Judy Santos, Hurlbert Field; Ronald Mosley, Selfridge ANG; Julie Norman and Angel Sablan, Anderson AFB, James Fiore, Offutt AFB, Connie Law, Wright Patterson AFB and Joseph Michel, Patrick AFB. Civilian employees who would like to donate a portion of their annual leave must complete an [OPM 630-A](#). Stop by Bldg 11777, Rm B-208 to pick-up and/or turn in your form or access this form online. (30MSS/DPCE, 6-5847)

5. 30th Security Forces Squadron: (30SFS/SFOS, 5-0792)

a. Neighborhood Watch Program: This program is run by you and designed to help ensure a safe and secure neighborhood. If interested in starting this program in your area call 5-0792. (30 SFS/SFOS)

b. Vacation Quarters Check: If you live in base housing and plan to take leave or go TDY, have Security Forces check your home while you are gone. To make arrangements, stop by the Law Enforcement Desk, Bldg 13675. For more information call 5-0792. (30 SFS/SFOS)

6. 30th Civil Engineering Squadron: (30 CES)

a. Filters: Furnace filters and vent hood filters are government furnished. Housing occupants are responsible for periodic change out of disposable filters and cleaning of the permanent ones. Replacement filters can be obtained from C. Martin housing maintenance located at building 11462, 734-5586. You may want to take your current filter so as to receive the correct size. Furnace filters should be checked and possibly replaced every two to three months. (30 CES/CEH, 6-3477)

b. Automobile Repair Work: Any repair where there's a possibility of drainage or spillage of gasoline, oil or other lubricants is not permitted. Major repair work on vehicles or vessels or painting of vehicles or vessels is not authorized in the housing area, the hobby shop should be used. (30 CES/CEH, 6-3477)

7. Traffic Management Office (TMO): (30 LRS)

It's Your Move: If you are scheduled to make a Government sponsored move, this message is for you. The Traffic Management Office (TMO) would like to send you information that will assist you with your move. In addition to the briefings you receive, an electronic package of tips and information on your upcoming move can be emailed to you. (30 LRS/LGRT, 6-6933)

8. 30th Medical Group: (30 MDSS/SGSAP, 6-5688)

TRICARE Online: To gain access to TRICARE Online, you simply logon to the Internet, at <http://www.tricareonline.com>. Once you build your profile and establish a password, you are on your way to making your routine, wellness, and follow-up appointments with the click of a mouse. (30MDG/SGO, 6-3308)

9. Air Force Reserves: (30MSS/ISR)

Briefing: The next Air Force Reserve PALACE CHASE briefing is 10 May 05, at 1300, in Bldg 11777, Rm C-206. If you are interested in applying for this program, you must contact MSgt Brenda Kartheiser to schedule a briefing. (AF Reserve Recruiter, 6-2704)

OFFICIAL

FRANK GALLEGOS
Colonel, USAF
Commander

Karen L. Dean
Chief, Publishing Management

SECTION III — UNOFFICIAL**General Information:**

a. Base Theater Marquee: The following movies will be shown at the Base Theater, Bldg 13750. Call 6-5565 for movie information. (AAFES)

Day	Date	Movie	Rating	Opens	Starts
Thursday	28 Apr	"The Ring 2"	PG-13	1830	1900
Friday	29 Apr	"Hostage"	R	1830	1900
Saturday	30 Apr	"Robots"	PG	1830	1900

b. Food Service Events: For more details contact SSgt Bethany Lopez at 6-5496. (30 SVS/SVMF)

Day	Date	Event	Start Time	Location(s)
Thursday	5 May	Cinco de Mayo Meal	1100	Breakers, SLCs
Wednesday	18 May	Asian Pacific Heritage Month Meal	1100	Breakers, SLCs

c. American Society of Military Comptrollers—Vandenberg Chapter: The next ASMC luncheon meeting will be on Wednesday, 27 Apr 05, 1100 at the Pacific Coast Club Ballroom 1. Col Oswaldo Mullins, Director, Financial Management and Comptroller for Air Force Space Command will speak on the outlook of the FY2005 budget. Contact Jennifer Blas at 6-9734 for reservations. (30 CPTS/CCS)

d. Earth Day 2005: Make plans to attend this annual event sponsored by 30 CES/CEV on Thursday, 28 Apr 05, 1000—1400 at the BX courtyard. There will be live demonstrations, information booths, giveaways, a special visit from "Michael Recycle" and much more. All are welcome. Call [Pat Maloy](#) at 5-0544 for more information.

e. Wood's Tea Company Concert: Lompoc Concert Association presents Wood's Tea Company as it completes its 58th season on Tuesday, 3 May 05 at 1930 at Trinity Church of the Nazarene (500 E. North Avenue in Lompoc). They perform Celtic tunes, bluegrass, sea shanties, and folk songs with equal ease and skill singing and playing as many as a dozen different instruments from banjos, bezoukis, and bodhrans (Irish drums) to guitars, fiddles, and tin whistles. Tickets are \$15 adults, \$7 students. For more information, contact Vivian Dew at 733-4006 or Jean Jacoby at 736-8713.

f. Vandenberg AFB Technology Expo: Don't miss this event hosted by the 30th Space Communications Squadron on Wednesday, 4 May 05, 1000—1400 at the Pacific Coast Club. Many different exhibitors will demonstrate the latest in: Knowledge Management Solutions, Data Warehousing, Network Operations Services, Information Assurance/Security, Mobile/Wireless Computing, Collaboration Tools, Hardware/Software and much more! Free refreshments and giveaways (while supplies last)! No entrance fee for all Air Force, DoD, contractor, and tenant activity personnel. (30 SCS/SCBN, 6-4019)

g. Big Brothers Big Sisters: Big Brothers Big Sisters matches kids with adult volunteers who share friendship, fun and a positive role model. Come learn how to become a Big Brother or Big Sister, broaden a child's horizon, and bring a little magic into both of your lives. New Volunteer Orientation and Training will be held on Wednesday, 4 May 05 1130—1300 at the Base Library (Bldg 10343). Call Charlie Guzman at 735-4376 ext. 26 for more information or to RSVP.

h. Vandenberg African-American Association General Membership Meeting: Thursday, 5 May 05 at 1100 at the Base Library in Conference Room A to discuss our future A-AA and future fundraising activities.

All active duty members, spouses, civilians, and retirees are welcome. For more information, contact [SrA Nurse](#) at 6-4606 or [Lt. Raphael](#) at 6-3388.

i. Vandenberg AFB/Central Coast Chapter of Tuskegee Airmen Inc. General Membership Meeting: Thursday, 12 May 05 at 1200 at the PCC in the Enlisted Heritage Quiet Room. All active duty members, spouses, civilians, and retirees are welcome. For more information, contact [Lt Wright](#) at 5-4910.

j. Vandenberg Spouses' Club Event: Enjoy a night of "Silver Crystal Bingo" hosted by the Vandenberg Spouses' Club at the Pacific Coast Club. RSVP by 14 May 05 to Leigh Ann at 734-1911.

k. Volunteers Needed: Thursday, 26 May 05, 0830—1230 for School Career Day at Fesler Junior High School in Santa Maria. Any time given is appreciated. Confirmation slip must be complete by Tuesday, 3 May 05. Please contact Theresa Organo, Outreach Consultant at 361-7886 (fax 346-1849).

l. Military Spouse/Dependent Scholarship: The Military Widows, Central Coast Chapter #44 is proud to offer a scholarship in the amount of \$400 to any spouse or dependent of a military member stationed at Vandenberg AFB, CA. Applications can be picked up at the Retiree's Activities Center, Bldg 10364 (next to the BX and Bowling Alley), between 1000 and 1400 Tuesday-Friday. The deadline for submissions is 24 June 05. If you have questions you can contact the Retiree Center at 6-5474, Committee Chairperson, Arlene Navarro at (805) 348-3579, or SMSgt Brian Robertson at 6-9815. (30 MSS/CAA)

m. Moms, Pops & Tots: A base group sponsored by the all-ranks Vandenberg Spouses' Club geared towards spouses with children ages 0-5. The playgroup meets at the Fitness Center Annex every Tuesday, 0930—1130. The Fitness Center Annex is on Wyoming Street across from the commissary. A small snack is provided so bring your sippy cups. Lots of toys and room to run! This group is meant to be informal & meet your needs. Also includes field trips, speakers and holiday parties. For details, contact [Linda Benz](#) at 734-2448.

n. Commemorative Golf Ball Set: The Guardian Programs Office is selling Guardian Challenge 2005 Commemorative Golf Ball Sets. The set contains two golf balls with the 2005 Guardian Challenge insignia on it resting on eight upright golf tees, and is encased in a clear plastic tube. To purchase this exclusive collector's item for \$3 each, contact either [Mr. "C-H" Chavez-Hatton](#) at 6-2940 or Maj Sanders at 6-5763. Please feel free to e-mail to request a picture of the golf ball set. (30 OSS/OSOC)

Education Center: (30 MSS/DPHE)

ACSC Seminar: The Air Command and Staff College (ACSC) seminar program can start any time there are three or more students available to start the program. Students will meet weekly (on-base) in a forum designed for the free exchange of ideas and opinions on vital issues facing the USAF, DoD, and the nation. Seminar participants share unique background experiences and technical expertise. ACSC provides the framework for conducting the seminar program by providing an 11-month schedule for the seminars to follow. Seminars are composed of 3-18 members. We would like to start one at Vandenberg starting June/July/August 2005 timeframe. Interested personnel please contact the Education Center at 5-5904 to sign-up.

Family Support Center: (30 MSS/DPF, 6-0039)

a. Upcoming Classes: To view and register for classes that the Family Support Center offers [click here](#). Upcoming classes include: Resume Writing 2 May 05, 0900—1000. Call 6-0039, or register [on-line](#).

b. Portable Career & Virtual Assistance Training Program: A program for Military Spouse based upon the rapidly growing "virtual assistant" industry. The spread of the Internet and the growth of "virtual" business outsourcing have combined to create a new career choice for the "nomadic" military spouse. Operating from any location with Internet access, the spouse with business-support skills may now become a Military Spouse Virtual Assistant. Application deadline is 2 May 05. The training dates are 16, 18, 23, 24 May 05, 0900—1200. For more information contact Sally Galligan at 606-0039.

c. Job Announcement—Family Support Center Superintendent: MSgt-CMSgt with excellent administrative and computer skills required for one-deep SDI 8C000 position in Family Support Center (FSC). Must have extensive budget management expertise, background in human relations, and the ability to communicate with peers and senior leadership. All applicants must submit copies of their last three EPRs, a chronological resume (ref Tongue and Quill, AFH 33-337, 1 Aug 04), and a letter of recommendation from their Squadron Commander NLT 13 May 05 to 30 MSS/DPF. AFI 36-3009, Attachment 3, **Family Support Center Program**, provides criteria for Deputy Director selection. Please direct all questions to Ms. Sally Galligan, FSC Flight Chief, 606-0039. (30 MSS/DPF)

d. Give Parents a Break Rescheduled: Next month's Give Parents a Break will be on 20 May 05. Sign up by 16 May 05 in order to attend. Contact [TSgt White](#) at 6-0039 for more information.

e. May's Global Hearts Group Event: Fire Station Field Trip and a BBQ lunch on 14 May 05 at 1000. Contact [TSgt White](#) at 6-0039 to sign up. This event is open to deployed/remote families or recently deployed troops and their families.

f. Family Services Closure: Access to the Family Services is limited until further notice as they move. Anyone relocating to or from Vandenberg can come to the Family Support Center to gain access to the Loan Closet. Donations to the Airmen's Attic are on hold until the Family Services moves into their new location some time in the month of April. For more information, call the Family Support Center at 6-0039.

Health and Wellness Center: (30 MDOS/SGOAZ, 6-2221)

Tobacco Cessation Class on CD: The HAWC offers a take home version of the Tobacco Cessation Class for individuals who are unable to attend the Wednesday noon classes. Registration takes approximately 30 minutes. For more information please call 6-2221.

Chapel: (30 SW/HC, 6-5773)

a. Worship Schedule:

Catholic Mass:	Saturday	1700	Chapel 2	Protestant Services:			
Confessions	Saturday	1615—1645	Chapel 2	Praise & Worship	Sunday	0830	Chapel 2
Mass	Sunday	1000	Chapel 1	Gospel	Sunday	1130	Chapel 2
Daily Mass	Mon-Fri	1130	Chapel 2	Traditional	Sunday	1130	Chapel 1

b. Vandenberg Jewish Community Classes: The Vandenberg Jewish Community is offering the following classes: Children's Hebrew and Bar Mitzvah classes, adult Hebrew and religion classes. Classes are held every Tuesday night at 1800 at the Vandenberg Religious Education Center. Please call Randee Van Ness at 734-3311, for more information or to enroll.

30th Services Squadron: (30 SVS/SVK, 6-0276)

Services Weekly Bulletin: Check out the Services [Weekly Bulletin](#) found on our own 30th Services Squadron website. (30 SVS/SVK)

Computer Training: (InDyne, 6-3771)

a. Personal Computer Systems Training: Learn Introduction to Computers—a basic class for beginners; Word 2003; Word Advanced; Excel 2003; Excel Advanced; PowerPoint 2003; Access 2003; Project 2000; Publisher 2003; Outlook 2003; and LAN Access Training (a class specifically for those in process of getting an e-mail account). Call 6-3771 for more details, or e-mail: [James Wooding](#). **NOTE: To register for Workgroup Manager classes, contact [TSgt Debra Wheeler](#).**

b. Computer Tip: Scheduling a meeting with contacts the easy way in Outlook: Outlook allows you to perform a lot of tasks easily by dragging and dropping items. For instance, suppose you want to schedule a meeting with a contact. Simply create a meeting request by dragging the contact's name to the Calendar icon in the Navigation Pane. Outlook will automatically open a Meeting form and enter the contact's email address in the forms "To" field.

c. Scheduled Classes: Note: Walk-ins are always welcome!

Class	Date(s)	Time	Bldg
Certification & Accreditation	27 Apr	0800—1130	Bldg 6525
Outlook 2003—New Features	27 Apr	1130—1230	Bldg 9360
LAN Access Training	29 Apr	1300—1600	Bldg 9360
Outlook—Calendar & Meeting Planner	29 Apr	1130—1230	Bldg 9360
LAN Access Training	2 May	0800—1100	Bldg 9360
Photoshop Elements	2—6 May	1300—1600	Bldg 9360
Word—Mail Merge	2 May	1130—1230	Bldg 9360
Access 2003 Intermediate	3—6 May	0800—1100	Bldg 9360
Outlook 2003—New Features	4 May	1130—1230	Bldg 9360
Word—Forms & Tables	6 May	1130—1230	Bldg 9360
Intro to Computers	9 May	1300—1600	Bldg 9360
Internet Explorer—Tips and Tricks	9 May	1130—1230	Bldg 9360
LAN Access Training	9 May	0800—1100	Bldg 9360
Word 2003 Advanced	10 May	0800—1100	Bldg 9360
Excel 2003 Advanced	10 May	1300—1600	Bldg 9360
Photo—Image Correction	11 May	1130—1230	Bldg 9360
Access Lab	11 May	0800—1100	Bldg 9360

PWRR V.2

11 May

1300—1600

Bldg 9360

EMSEC Training

11 May

0800—1130

Bldg 9340

Items for Sale:

For Sale: 2004 Honda Pilot EX-L, 8K miles, KBB \$28,500. Asking \$26,300 payoff. Call 260-2172.

For Sale: 2004 Scion xB, silver, 4 door, 7K miles, 5 speed, 50mpg, factory rims, KBB \$16,830, tinted windows, tilt wheel, AC, PW, PL, PM, PS, CD/R/MP3, \$15,000 payoff. Call 734-1698.

For Sale: 2003 Jetta GLS, 28K miles leather, moon roof, power windows/locks, and many upgrades. Excellent condition, must sell for PCS. \$15,250/obo. Call 588-8369.

For Sale: 1999 Chevrolet Monte Carlo LS, white, immaculate condition, premium sound, American Racing rims, limo tint, asking \$6,000/obo. Call Keith at 714-2676 for more details.

For Sale: 1997 VW Golf GTI, VR6 2.8L engine, black, power sunroof, new tires/clutch/front wheel bearings, MagnaFlow exhaust. Runs great. KBB valued \$5500. Asking \$4700/obo. Call 734-1364 or 588-7589.

For Sale: 1997 Chevrolet Camaro Z28, 6spd 5.7 liter. T-tops, cruise, A/C, leather, power seat, 12-disc CD, Borla exhaust, 67K miles, \$9,900/obo. Call 734-5651 or 441-7316.

For Sale: 1995 Buick Century, V-6, fully loaded, clean, very good cond., \$3500/obo. Call 736-7698.

For Sale: 1989 Honda Accord SEI, engine runs good but needs new transaxial, \$200/obo. Call 734-5654.

For Sale: 2003 Coleman Westlake folding trailer. Sleeps nine, AC/heat, toilet, shower, refer, stove, and more options and extras. Fully equipped. \$10,750/obo, call 734-3429 or 588-9928.

For Sale: 2004 Honda CR-85, Pro Tapers, Doma exhaust, new suspension, \$2500. Call 937-9891.

For Sale: 2003 Kawasaki Ninja ZX6rr, 4200 miles, beautiful w/lots of extras, \$7000/obo, call 734-2392.

For Sale: 1997 Honda CR-80 Big Wheel, (2005 tank and graphics) brand new cylinder and top end, Pro Tapers, new suspension, \$2100. Son outgrew. Call 937-9891 or 878-4425.

For Sale: 80cc Yamaha dirt bike parts: frame, rear tire/wheel, front forks, rear suspension, motor/brake parts, gas tank, hoses, radiator, filter, spark plug, condenser, head, all for \$60. Call 291-0347.

For Sale: Four silver 1991 Honda Prelude 16" OEM wheels for \$50/wheel. Retail for \$199/wheel. Call 805-714-5450.

For Sale: 1964 V6 engine, might need refurbishing, \$300; call leave name/number at 315-0579/734-0472.

For Sale: Hot tub spa, older, seats 6. You'll get a special deal of \$350 if you remove it from my home otherwise cost is \$450. Must sell. Call 922-2341.

For Sale: 19" MAG (CRT) computer monitor (black/grey) in great condition. \$75. Call 588-7593.

For Sale: Kitchen table w/4 chairs; \$45/obo; 2 Bookcases, \$10 ea/obo; large wall-mounted mirror w/shelves, \$30/obo, Server, \$10/obo; L-shaped computer desk, \$20/obo; cabinet, \$15/obo. Call 734-2746.

For Sale: Baby Bjorn (unused) \$40; baby scrapbook, \$20; baby gate, \$15; First Year book, \$5; floor lamp, \$5; One Step Ahead Superyard, w/2 panel ext., \$50; cherry coffee table, \$50; end tables, \$30/ea. Call 260-2172.

For Sale: Wheelchair with inflatable tires, excellent condition, \$100; ceramic face doll w/stand, hand painted, 20 inches tall, in white dress with bloomers, \$30. Call 937-3787.

For Sale: King-size Tempur-Pedic mattress, \$700; bed frame on 12-drawer pedestal, headboard w/lg mirror/bookcases; armoire/desk, \$800. Whirlpool washer & dryer, \$400. Call 735-8640 or 736-3565.

For Sale: 3-piece matching, oak wood bedroom furniture. Consists of a dresser w/ mirror, TV armoire w/drawers, and a queen-sized wall unit w/mirrors, shelves, and drawers. Make offer, 714-5450.

For Sale: Double stroller, \$25; high chair, \$8; both good condition. Boy's clothing size 0-3T, call 734-0969.

For Sale: Baby Bjorn baby carrier, \$40; Carter's vibrating/musical bouncer seat, \$20; Diaper Genie, \$15; Infant tub, \$5, Playskool musical baby gym, \$5. All items excellent condition, call 734-0566 or 588-5839.

For Sale: Fisher-Price deluxe jumperoo \$60; Fisher-Price soothing message bouncer \$40; Computer desk, \$90; entertainment center \$80; TV stand black \$35; call leave name/number at 315-0579/734-0472

For Lease: Two 12-24 month old slots at the CDC 9-13 May 05. Please call Stephany at 734-2418.

For Rent: 4 bdrm, 3 ba house in South Santa Maria. 3-car tandem garage, custom wooden storage shed or playhouse in backyard, on cul-de-sac. \$1700/mo + deposit. Contact Paul at 349-7274 or 264-2517.

Free: 1 ½-year-old female Yellow Labrador Retriever, full-blooded, papered, great with kids, housebroken, partially retriever trained. Call Brian after 1700 at 734-1501.

Free: Adult domestic rabbit, hand-built cage included and any remaining food. Call 734-2746.

Wanted: Infant/toddler (stand up and push) walker in good condition for baby learning to walk. Call Nicole at 734-1700.

Wanted: Moped or motor scooter, must run and be registered, looks no problem. Call Ron 736-1023.

Wanted: X-Box, call 264-6294.